



# ***UH / Maui Community College***

## **Technical Support Committee**

[http://www2.hawaii.edu/~swansons/TSC\\_notes/tsc\\_home.html](http://www2.hawaii.edu/~swansons/TSC_notes/tsc_home.html)

**Meeting Notes: 09 Nov 2005**

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**Members Present:** Diane Meyer, Sandra Swanson, Margaret Phanes, Mike Albert, Steve George, Jon Lightfoot, Rick Miller, Robert Wehrman, Debbie Winkler, flo wiger

**Members Absent:** Lisa Sepa

**Guests:** Chuck Carletta

**Recorder:** Diane Meyer acted as meeting recorder. Mahalo Diane.

### ***UNFINISHED BUSINESS:***

#### **Computer Replacement Policy:** (Bob)

- Bob Wehrman has not yet attended the student government meeting but is scheduled to attend their next meeting.
- Diane suggested Bob sign up for membership on Strategic Plan Action Strategy D: "Acquire needed equipment to meet the on-going technological needs of the college campuses on the three islands."

Action: Tabled pending reports.

#### **Adobe Acrobat License:** (Diane)

- Steve, Diane, & Sandra compiled a list of Acrobat license requests. A total of 16 licenses will be needed.
- Diane asked for funding from administration and flo responded positively, so we will be ordering 16 Adobe Acrobat licenses and 1 media at a total cost of \$652.
- Thank you, flo.

Action: Closed.

#### **Wireless Network Access Fees:** (Rick)

- Rick and Steve are meeting with Louis of RDP on 11/15 on this matter.
- They will need access to the WAPs.

Action: Tabled pending reports.

#### **Ka`a`ike UPS:** (Steve)

- All work complete.

Action: Closed.

#### **MCC Gift Card:** (Rick)

- Rick mentioned a system-wide gift card.
- The card people are presenting a proposal for all to comment on, but it looks like it's a long way off so we should look internally in the future.

Action: Closed pending further development.

**Pharos Account Status:** (Diane)

- Fees are being encumbered to pay off the Pharos lease for the past two years and one more to go. After that we may have money to use for technical support purposes.
- Diane will go into the FMIS account and get details as the report David Tamanaha gave us integrates the pharos fees and tutoring fees in a lump sum

Action: Tabled pending further report.

**NEW BUSINESS**

**UH Mānoa ITS email attachment policy:** (Bob)

- The UH server will only send 10 mg. messages. Bob tried to send a large attachment and it was rejected.
- Can we request a larger allocation for special mailings?
- Steve George will investigate the policy and see if it can be exempted upon request

Action: Tabled pending Steve's Report.

**Computer energy:** (C. Carletta)

- Chuck presented a spreadsheet with data about energy use by computers and printers in various ready modes.
- Some computers are more energy efficient like the Pentium M or Centrino
- A suggestion was that we turn off printers and computers in classroom and offices as even in standby mode the equipment drains electricity, especially the Pentium IV's.
- Motion by Rick, second by Jon, that when buying computers when feasible buy low-wattage processors.
- Steve will do the research on this so when we request computers he will give suggestions of what to order.

Action: Motion carried.

**Pharos Funds Allocations:** (Debbie)

- Debbie asked how Pharos funds will be allocated once the loan is paid.
- Sandra asked Debbie to chair a sub-committee to investigate. She agreed. Jon, Mike, and a Library representative will also serve on the sub-committee.

Action: Cleared pending sub-committee report.

**OTHER BUSINESS:**

**Art Building Status:** (Diane)

Steve reported the Art building is being cleaned and wired and faculty will be moving to the facility before Christmas break.

**Open Source Software Workshop:** (C. Carletta)

- Chuck Carletta reported that the campus Leaders in Future Technology will host a workshop on 21 Nov. about Open Source software.
- Sample software will be available.

**Adjournment:** The Committee stood adjourned @ 1634.

**Next Meeting:** The next scheduled Technical Support Committee meeting will convene at 1500, **Wednesday, 23 November 2005**, in Ka`a`ike 210. The deadline to submit items for the agenda is 24-hours prior to the meeting.