



UH / Maui Community College

Technical Support Committee

http://www2.hawaii.edu/~swansons/TSC_notes/tsc_home.html

Meeting Notes: 25 Jan 2006

Members Present: Sandra Swanson, Margaret Christensen, Mike Albert, Steve George, Rick Miller, flo wiger, Robert Wehrman, Debbie Winkler, and Dorothy Tolliver

Members Absent: Diane Meyer, Jon Lightfoot

Guests: Margaret Phanes

RECORDER: Mike Albert acted as recorder. Mahalo Mike.

STATEMENT OF APPRECIATION: A letter of appreciation to Margaret Phanes for her service to the Technical Support Committee was presented to Margaret.

UNFINISHED BUSINESS:

Computer Replacement Policy: (Bob)

- Bob reported that there is a great deal of mis information about the Technical Support Fee. Several students are against the fee, but the majority of students would like to know more.
- Bob is setting up three meetings with students, one informational and two discussion.
- Questions were raised about possible funding from the reported Hawai`i State "surplus". flo advised that Maui's requests were for higher priority projects such as utilities and funding vacant faculty / staff positions. There shouldn't be any expectation of funds for technology equipment and infrastructure from the legislature.
- Margaret asked if it would be practical to require students to purchase their own computers. She was advised that it had been previously discussed and decided it would not be appropriate for MCC's student demographics.
- It was noted that there are a number of steps before this matter could be brought to the Board of Regents and implemented. Bob was encouraged to schedule the student meetings with all due alacrity.

Action: Tabled pending reports.

Adobe Acrobat License: (Mike / Sandra for Diane)

- Diane informed Sandra that Beverly Lashley will order 22 licenses.
- Sandra received a note from John Dunncliffe suggesting other PDF generating products. Sandra has explored some of those, but none allow the processing and saving of PDF-based forms.

Action: Tabled pending report.

Wireless Network Access Fees: (Rick)

- Rick wanted to clarify the record that he had invited the Time-Warner representative to address the Committee—it was not a request to make a sales pitch.
- Members of the Committee advised Rick that he should invite the representative to meet with the Committee for a brief (≤ 15 minutes).
- Rick will review and resolve technical and accounting issues.

Action: Tabled pending report from Rick to place on agenda.

Pharos Account Status: (Diane / Jon)

No report.

Action: Tabled pending further report.

Wireless Printing: (Steve)

No report.

Action: Tabled pending progress report

NEW BUSINESS:

UH Mānoa ITS E-mail Attachment Policy: (Sandra for Vinnie)

- Vinnie Linares asked for further information about this matter which was discussed during the 11 January meeting. Vinnie wanted assurance that the request was made for a change in—not a statement of—existing policy.
- Steve stated that he did ask for a change in the existing policy. Others have asked for an increase in the e-mail limit, but the current mail servers cannot handle the increased demand.
- Bob moved that Steve follow up with ITS and continue to request a change in the current e-mail attachment size limit. Debbie seconded. The motion carried.
- Steve will prepare a technical paper explaining alternatives to using UH e-mail for sending large documents. Sandra will prepare a workshop explaining how to upload large files to the UH web server and then include a link to the file in an e-mail.

Action: Closed

Pharos SignUp: (Dorothy)

- There is an ongoing problem with people using computers in the Library in excess of the thirty minute limit. Enforcement is often a problem as some of the users are non-MCC students.
- This product requires a login to access the computer, and can also time the length of time the user can stay on the computer.
- Steve will review the product's white paper for compatibility and other issues.
- Debbie will research pricing and license pricing.

Action: Tabled pending reports

OTHER BUSINESS

Computer Energy Audit: (Steve)

- Steve reported that Computing Services is conducting a pilot program to survey office and classroom computers for after hour usage. This will identify computers that are being left on overnight, but not in use.
- Once the pilot has been completed Steve will investigate pricing and payback.
- Steve will provide periodic reports of project progress.

Action: Closed

Adjournment: The Committee stood adjourned @ 1634.

Next Meeting: The next scheduled Technical Support Committee meeting will convene at 1500, **Wednesday, 08 February 2006**, in Ka`a`ike 210. The deadline to submit items for the agenda is 24-hours prior to the meeting.