



UH / Maui Community College

Technical Support Committee

http://www2.hawaii.edu/~swansons/TSC_notes/tsc_home.html

Meeting Notes: 22 Feb 2006

Members Present: Diane Meyer, Jon Lightfoot, Mike Albert, Steve George, Robert Wehrman, Debbie Winkler, Margaret Christensen, Sandra Swanson, and Rick Miller

Members Absent: flo wiger, Lisa Sepa

Guests: Robert Burton, Ku`uipo Lum

UNFINISHED BUSINESS:

Campus Air Conditioning Outages: (Robert Burton)

- A change in Standing Orders to allow this matter to be discussed first was approved.
- Robert reported that the Trane Energy Management System has the capability to sound an alarm and page/phone a predetermined number in the event target and actual temperatures deviate beyond a given tolerance.
- Trane will be on campus and conduct training in how this can be enabled and used.
- Until this is enabled, security will be physically checking the computer and media server rooms for a/c malfunctions.

Action: Closed

Computer Replacement Policy: (Bob)

- Bob distributed a draft of proposed Technology Fee Guidelines.
- The TSC reviewed the guidelines and discussed several points.
- Due to time constraints, a complete review was not possible. Members of the TSC were to review the document on their own and send changes to Bob not later than 06 March. Bob will incorporate changes and forward revised copy to TSC members prior to the next scheduled Committee meeting.
- Bob will prepare an article for the MCC Newsletter.

Action: Tabled pending reports.
Committee members to review draft Guidelines.

Adobe Acrobat License: (Mike / Diane)

- The Purchase Order is still in the MCC Foundation Office.
- Mike will follow up with Foundation to get the P.O. moving.

Action: Tabled pending report.

Wireless Printing: (Steve / Jon)

- The System is up and running but has not yet been “advertised” as available.
- Instructions for using wireless printing are on the Computing Services web page.
- Signage announcing the availability of wireless printing will be prepared by and posted in the TLC, Library, and Business Laboratory. Interested students and faculty will be directed to the CS web site.

Action: Closed

Pharos SignUp: (Lisa)

Not present

Action: Tabled pending report from Lisa to place on agenda.

NEW BUSINESS:

Thin Clients for Library: (Lisa)

Not present

Action: Tabled

OTHER BUSINESS

Lotus Word Perfect: (Ku`uipo Lum)

- Ku`uipo reported that she has been asked why she is still teaching Word Perfect.
- Many legal and government agencies still use Word Perfect. Word Perfect macros do not easily translate to Word, and must be manually converted.
- She still teaches Word, so her students are experienced in both.

Action: none required—for information only.

Adjournment: The Committee stood adjourned @ 1625.

Next Meeting: The next scheduled Technical Support Committee meeting will convene at 1500, **Wednesday, 08 March 2006**, in Ka`a`ike 210. The deadline to submit items for the agenda is 24-hours prior to the meeting.